



CHIEF SUPPLY LOGISTICS OFFICER – GRADE KPC 4 Job Ref No. KPC/ADVT/24/2023 (1post)

a) Job Description

- i. Oversee the understudying of products demands in the market and at KPC Depots/Terminals and carry out forecasts to determine realistic pumping schedules to maximize pipeline utilization and ensure adequate product stocks in the storage depots to meet customers' requirements.
- ii. Oversee the pipeline network pumping schedule in consultation with the oil industry coordinator and communicate to the respective pumping stations for implementation after approval by Operations Manager before.
- iii. Coordinate preparation and periodic update the KOSF shipping nominations and ensure implementation as planned by the Petroleum industry.
- iv. Assist in preparing the Transportation and Storage Agreements for new Pipeline users.
- v. Keep abreast of Petroleum Industry decisions between the Marketers and the Government and implement where KPC is involved.
- vi. Represent the Head of Department in Oil Industry supply coordination meetings, in the industry vessel scheduling/ullage committee and other industry stakeholder's forums and update management on critical industry issues requiring KPC action when delegated.
- vii. Review daily/monthly Management reports on stock status and carry out other related.
- viii. Perform any other duties relevant to the function.

b) Persons Specifications

- i. Bachelors' Degree in Engineering, Economics, Statistics, Mathematics, Commerce or equivalent from a recognized institution.
- ii. Minimum of eight (8) years relevant work experience, three (3) years of which should have been in a senior management level.
- iii. Membership to a relevant professional body.
- iv. Proficiency in Computer applications including statistical package.
- v. Demonstrated competence in work performance and results.

c) Key Skills and Competencies

- i. Considerable knowledge and understanding of KPC requirements including broad knowledge on Statistical Techniques.
- ii. Well-developed written and verbal communication skills including ability to prepare relevant reports.
- iii. Sound analytical skills and the ability to identify with precision the critical factors of a problem in an impartial and objective way.
- iv. Flexibility and responsiveness in handling and determining Operations issues , sound analytical skills and the ability to identify with precision the critical factors of a problem in an impartial and objective way.
- v. Ability to maintain professional status and keep abreast of evolving trends through continuing professional development.