

KENYA PIPELINE COMPANY LIMITED

Africa's Premier Oil & Gas Company



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JOB ADVERTISEMENT - MANAGING DIRECTOR

The Kenya Pipeline Company (KPC) Limited is a State Corporation established under the Companies Act (CAP 486) of the Laws of Kenya to provide efficient, reliable, safe and cost-effective means of transporting quality oil and gas from source to the customer.

Pursuant to this objective, the Company is seeking to recruit highly motivated visionary, dynamic and results oriented candidates to fill the position of **MANAGING DIRECTOR**.

a) Purpose of the job

The Managing Director is responsible to the Board of Directors for the broad responsibilities of the implementation of the Company's statutory mandates, strategic goals and the management of its resources; including giving direction and leadership for the achievement of Company's mission, the development of its strategy and in a result oriented and timely manner to achieve the Company's goals, objectives and agreed performance targets.

b) Key Tasks

- i. Providing strategic leadership in accordance with the mandate of the Company stipulated in the Company's Act.
- ii. Formulating, implementing and reviewing both the Strategic and Business Plans of the Company to achieve the Company's mandate.
- iii. Overseeing corporate planning and financial operations of the Company, ensuring that sound fiscal and risk management practices are in place to maintain the Company's financial strength and sustainability.
- iv. Ensuring that all financial and non-financial resources and assets are effectively and efficiently managed and preserved by maintaining sound policies, controls, prudent procedures, adequate records, safety, security and accountability requirements that meet international standards and benchmarks.
- v. Developing and maintaining positive external relationships, external communication initiatives, strategic partnerships and positive corporate image with stakeholders, while actively seeking new opportunities for growth.
- vi. Management and administration of the top leadership and staff of the Company in line with the mission and vision of the Company supported by adequate manning levels, finances, facilities and partnerships.
- vii. Ensuring implementation and fulfillment of the policies and agreed objectives, performance targets and service standards of the Company and reporting thereon to the Board.
- viii. Advising the Board of Directors on all matters within the Company's responsibility and serving as an interface between the board and staff.
- ix. Ensuring compliance with applicable professional, legal, regulatory, ethical, corporate compliance and governance requirements to protect the Company against reputational and legal risks.
- x. Ensuring proper management of budgets, funds and property of the Company, and developing economic, efficient and cost-effective internal management structures.
- xi. Managing and implementing change initiatives to achieve desired business plans and culture.
- xii. Maintaining a conducive work environment for attracting, retaining and motivating employees
- xiii. Fostering a corporate culture that promotes ethical practices and good corporate citizenship.
- xiv. Serving as the principal spokesperson of the Company
- xv. Serving as the accounting Officer for the Company

c) Job Specifications

- i. Master's Degree from a recognized institution
- ii. Bachelor's Degree from a recognized institution
- iii. Must be a registered member of a relevant professional body and in good standing.
- iv. Over fifteen (15) years relevant experience ten (10) of which must have been in senior management of a large and busy organization.
- v. Have undertaken a leadership course(s) lasting not less than two (2) weeks from recognized institutions.
- vi. Have undertaken a Corporate Governance Course from a recognized Institution
- vii. Proficiency in Computer Applications

d) Key Skills & Competencies

- i. Broad knowledge of corporate governance, procurement, labour laws and current industry related issues and trends at national, regional and international levels, including in-depth understanding of petroleum in the global marketplace.
- ii. Excellent communication and presentation skills.
- iii. High level interpersonal and cross-cultural skills including ability to build alliances and collaborative relationships with sensitivity to diversity, including ability to build strategic partnerships, networks and stakeholder management.
- iv. Broad knowledge of the functions in the Oil and Gas Industry/Sector.
- v. People, culture and change management.
- vi. Commercial drive and business acumen.
- vii. New utility investment ventures and collaborations.

APPLICATION REQUIREMENTS

Interested candidates are requested to visit the KPC website www.kpc.co.ke under the Career Opportunities section where the Job Description and Specification as well as the User Manual containing instructions on how to apply for the position have been posted.

All applications should be received not later than midnight EAT on **27th February, 2023**.

Only the candidate offered employment shall be required to present the following clearance certificates:

- (i) A valid Certificate of Good Conduct from the Directorate of Criminal investigations
- (ii) A valid Clearance Certificate from Higher Education Loans Board (HELB)
- (iii) A valid Tax Compliance Certificate from Kenya Revenue Authority (KRA)
- (iv) A current Clearance from the Ethics & Anti-corruption Authority (EACC)
- (v) A current Report from an approved Credit Reference Bureau (CRB)

Kenya Pipeline Company is an equal opportunity employer committed to diversity and gender equality. Women and persons with disability are encouraged to apply.

Please note that, only shortlisted candidates will be contacted. Any form of canvassing will lead to automatic disqualification.

Contact us: Kenpipe Plaza, Sekondi Road, Off Nanyuki Road, Industrial Area, Nairobi,
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