



## KENYA PIPELINE COMPANY LIMITED

### **REQUIREMENT FOR APPLICATION OF TRANSPORT AND STORAGE AGREEMENT WITH KENYA PIPELINE COMPANY LIMITED**

**A. Letter of introduction addressed to Managing Director Kenya Pipeline Company Limited, P.O. Box 73442-00200, Nairobi attaching bound copies of the documents in B, C and D below. The letter should be on your company letter head.**

### **B. REQUIREMENT FOR APPLICATION TO ENTER INTO A TRANSPORT AND STORAGE AGREEMENT/COLLATERAL FINANCING AGREEMENT**

1. Energy and Petroleum Regulatory Authority (EPRA) License Import and Export of Petroleum Product
2. Certificate of Incorporation
3. Memorandum of Association
4. Articles of Association
5. PIN Certificate
6. VAT Certificate
7. Certificate of Compliance from KRA

### **C. REQUIREMENTS FOR DUE DILIGENCE AND KNOW YOUR CUSTOMER PROCESSES**

1. List of Director and Company Secretary of the company and their respective store holding.
2. A search from the company's Registry Form CR/2 to confirm the above details.
3. Copies of identification card and/or other identification documents of the directors or persons who will be having control of the company together with copies of their PIN certificates.



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4. A copy of the Annual Returns filed at the company's Registry in accordance with Section 125 of the Companies Act.
5. An extract of the Director's Resolutions authorizing them to enter into the Transport and Storage Agreement with KPC.
6. Proof of physical address of the company (copy of the lease/tenancy Agreement).
7. Two passport size photographs of the Directors of the company or people who have effective control of the company.

### **D. FINANCIAL DUE DILIGENCE**

Previous three (3) month financial statements.